



# Gladesville Primary School

## Sun Smart Policy

### August 2020

#### Purpose

The purpose of this policy is to encourage behaviours at Gladesville Primary School to minimise the risk of skin and eye damage and skin cancer.

This policy provides guidelines to:

- support staff and students to use a combination of sun protection measures when UV index levels are 3 or above (generally mid-August – end of April)
- ensure that there are outdoor environments that provide adequate shade for students and staff
- ensure students are encouraged and supported to develop independent sun protection skills to help them to be responsible for their own protection
- support our school's strategies to meet its duty of care and occupational health and safety obligations to minimise harmful UV exposure and associated harm for students and staff.

#### Scope

This policy applies to all school activities, including camps and excursions. It is applicable to all students and staff.

#### Definitions

*Child-related work:* As defined by the *Working with Children Act 2005 (Vic)*, child-related work is work that usually involves direct contact (including in person, over the phone, written and online communication) with a child that is a central part of that person's duties. It does not include work that involves occasional contact with children that is incidental to the work.

#### Policy

Excessive exposure to the sun's ultraviolet (UV) radiation can cause health problems including sunburn, damage to skin and eyes, and skin cancer. UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life.

UV radiation:

- cannot be seen or felt
- can be reflected off surfaces such as buildings, asphalt, concrete, water, sand and snow
- can pass through light clouds
- varies in intensity across the year (highest in Victoria from mid-August – end of April)
- peaks during school hours

Sun safety is a shared responsibility and staff, parents and students are encouraged to implement a combination of sun protection measures whenever UV levels reach 3 and above (typically from mid-August to the end of April in Victoria). Information about the daily local sun protection times is available via [the SunSmart widget on the school's website](#), the free SunSmart app, or at [sunsmart.com.au](http://sunsmart.com.au) or [bom.gov.au](http://bom.gov.au). The sun protection times are a forecast from the Bureau of Meteorology for the time of day

BE PROACTIVE | BEGIN WITH THE END IN MIND | PUT FIRST THINGS FIRST | THINK WIN - WIN  
SEEK FIRST TO UNDERSTAND, THEN TO BE UNDERSTOOD | SYNERGIZE | SHARPEN THE SAW



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UV levels are forecast to reach 3 or higher. At these levels, sun protection is recommended for all skin types.

Gladesville Primary School has the following measures in place to help reduce the risk of excessive UV sun exposure for staff and students.

### Shade

Gladesville Primary School will provide sufficient options for shelter and trees to provide shade on school grounds, particularly in places such as:

- Playground with Shade sail and under shade of trees
- where students congregate for lunch
- the canteen
- outdoor lesson areas
- popular play areas
- assembly areas
- sporting grounds/pools.

The availability of shade is considered when planning all outdoor activities.

Students are encouraged to use available areas of shade when outside.

When building works or grounds maintenance is conducted at Gladesville Primary School that may impact on the level of shading available to staff and students, a review of the shaded areas available will be conducted and further shading installed as appropriate.

### Sun protective uniform/clothing

Gladesville Primary School's school uniform and dress code includes sun-protective clothing, including:

- loose, cool, closely-woven fabric
- shirts with a collar and/or high necklines
- tops with elbow length or long sleeves
- longer style shorts and skirts
- rash vests or t-shirts for outdoor swimming activities.

From mid-August to 30 April, all staff and students **must** wear a sun protective hat that shades the face, neck and ears for all outdoor activities. Hats may also be worn for all outdoor activities outside of the August to April time period, by parent or student choice.

Staff and students are encouraged to wear hat styles that protect the face, neck and ears when outdoors, for example broad-brimmed, legionnaire or bucket.

Students are required to wear a school hat or another hat style that protects the face, neck and ears when outdoors, for example broad-brimmed, legionnaire or bucket. Students who are not wearing appropriate protective clothing or a hat, will be asked to play in the shade or in a suitable area protected from the sun. A peak cap or visor is not a suitable alternative.

### Sunscreen

Gladesville Primary School encourages all staff and students to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen daily from mid-August to the end of April and whenever UV levels reach 3 and above. Sunscreen should be applied at least 20 minutes before going outdoors, and

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reapplied every two hours, or more frequently if sweating or swimming, according to [manufacturer's instructions](#).

Gladesville Primary School has strategies in place to remind students to apply sunscreen before going outdoors [for example i.e. reminder notices, sunscreen monitors, sunscreen buddies].

Staff and families should role model SunSmart behaviour and are encouraged to apply SPF 30 (or higher) broad-spectrum, water-resistant sunscreen when outside.

### Sunglasses

Gladesville Primary School encourages students and staff engaged in outdoor activities to wear close-fitting, wrap-around sunglasses that meet the Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) and cover as much of the eye area as possible.

### Curriculum

Students at our school are encouraged to make healthy choices, and are supported to understand the benefits and risks of sun exposure. Gladesville Primary School will address sun and UV safety education for all year levels.

Staff are encouraged to access resources, tools, and professional learning to enhance their knowledge and capacity to promote sun smart behaviour across the school community. Resources can be sourced at <https://www.sunsmart.com.au/communities/early-childhood-schools/resources-schools-early-childhood/primary-school-resources>

**Engaging students, staff and families** [This section is optional and can be amended or removed as appropriate]

SunSmart behaviour is regularly reinforced and promoted to the whole school community through newsletters, school website/intranet, staff and parent meetings, school assemblies, student and teacher activities and at student enrolment/new staff orientation.

Families and staff are provided with information, ideas and practical strategies to support UV safety at school and at home. Example School may provide families and staff with information through newsletters, school website, school assemblies.

### Further information and Resources

- the Department's Policy Advisory Library:
  - [Sun and UV Protection Policy](#)
  - [Duty of care](#)
- [SunSmart](#)
- [Achievement Program](#)'s SunSmart policy



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## Review Cycle

**Source of Requirements:** DET/ **Minimum Standards**/ Optional

**School Council Approval:** **Required**/ Not Required/ Consultation Recommended

This policy is required to be reviewed 3-4 years by School Council. Review Date: 2022

This policy was last approved by School Council: **August 2020**



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